

INFORMATION ON THE PROCESSING OF PERSONAL DATA OF PATIENTS REQUIRING LANGUAGE SUPPORT

(Art. 13 EU Reg. 679/2016)

Information in short



Who processes my personal data?
The Data Controller is: Istituto Romagnolo per lo Studio dei Tumori "Dino Amadori" - IRST S.r.l.
Registered office: via Piero Maroncelli, 40 in Meldola (FC)
Email address: direzione.generale@irst.emr.it / Certified email: direzione.generale@irst.legalmail.it
How can I contact the Data Protection Officer?
Contact details of the <i>Data Protection Officer</i> (DPO): privacy@irst.emr.it

What purposes are my data processed for?	Why is the processing of my data lawful?	Who are the recipients?	How long will my data be stored?
<ul style="list-style-type: none"> to enable you to understand the information related to the healthcare treatment you are undergoing 	<ul style="list-style-type: none"> because it is necessary to perform a task of public interest and in the general public interest related to public health 	<ul style="list-style-type: none"> companies providing translation services 	<ul style="list-style-type: none"> for the time necessary to meet the purposes which data are processed for (please refer to the data retention times that are set out in the disposition standard)
What happens if I do not provide my data?	There may be serious difficulties in providing you with adequate health care, exception made for urgent and/or legally mandated services.		

What rights do I have?	With respect to the personal data you have provided, you have the right to •access •rectification and in certain cases •erasure, •limitation of processing •objection to processing. You may exercise your rights by writing an email to the Controller: privacy@irst.emr.it
Whom can I lodge a complaint with?	If you believe that your rights have been breached, you have the right to lodge a complaint with the Data Protection Authority following the procedure explained at www.garanteprivacy.it

Extended Information



1. WHO PROCESSES MY PERSONAL DATA?

The Data Controller of your personal data is the Istituto Scientifico Romagnolo per lo Studio e la Cura dei Tumori (IRST) with registered office in Meldola (FC) via Piero Maroncelli, 40. You may contact the Controller:

- by email at direzione.generale@irst.emr.it
- by Certified Email at direzione.generale@irst.legalmail.it

2. HOW MAY I CONTACT MY PERSONAL DATA PROTECTION OFFICER (DPO)?

You may contact the DPO:

- by Certified Email at privacy@irst.legalmail.it
- by e-mail at privacy@irst.emr.it

3. PURPOSES ARE MY PERSONAL DATA PROCESSED FOR AND WHY IS ITS PROCESSING LAWFUL?

Your data are processed for purposes strictly related to the protection of your health, that is to say, to enable you to understand the information concerning the healthcare treatment you are undergoing.

The processing of your data is lawful without your consent because it is necessary to perform a task of public interest and in the general public interest related to public health.

4. WHO ARE THE RECIPIENTS OF MY PERSONAL DATA?

Your data may be provided to companies offering translation services.

You may request a full list of the recipients of your personal data by writing to the following email address: privacy@irst.emr.it.

In any case, your personal data will not be disseminated.

5. WILL MY PERSONAL DATA BE TRANSFERRED OUTSIDE THE EUROPEAN UNION?

Your personal data will not be transferred outside the European Union.

6. HOW LONG WILL MY PERSONAL DATA BE RETAINED?

The Controller will retain your personal data for a period of time not exceeding that necessary to achieve the purposes for which it is processing them. More specifically, please refer to the data retention times set out in the disposition standard.

At the end of this period, the Controller will either erase the data irreversibly - by securely destroying or erasing them - or the Controller will store it in an anonymous form that does not allow, even indirectly, your identification.

7. WILL I BE PROFILED?

Under no circumstances will your data be used to obtain information about your preferences or your behaviour nor will you be subject to any decision based solely on automated processing of your personal data.

8. WHAT RIGHTS DO I HAVE?

You are entitled to the following rights:

- **Right to access to data:** the right to obtain from the Controller confirmation as to whether or not personal data concerning you are being processed and, if so, to obtain access to your personal data - and a copy thereof – as well as to receive information about the processing;
- **Right to rectification of data:** the right to obtain from the Controller the rectification of inaccurate personal data concerning you without undue delay and the integration of incomplete personal data, by providing, if necessary, a supplementary declaration.
- **Right to data erasure:** right to obtain from the Controller the erasure of personal data concerning you without undue delay if one of the following conditions is met:

- personal data are no longer necessary for the purposes for which they were collected or otherwise processed;
- you object to the processing of your data and there is no overriding legitimate ground for this processing;
- your personal data have been processed unlawfully;
- your personal data must be deleted in order to comply with a legal obligation to the Controller is subject to.

• **Right to restriction of processing:** the right to obtain from the Controller the restriction of processing when one of the following conditions apply:

- you dispute the accuracy of your personal data, for the period necessary for the Controller to verify the accuracy of such personal data;
- the processing is unlawful and you object to the erasure of the personal data and you want instead to restrict its use;
- although the Controller no longer needs the personal data for the purposes of processing, they are necessary to you to establish, exercise or defend your rights within a legal procedure;
- you have objected to the processing while you are waiting for possible legitimate reasons of the Controller to be verified.

• **Right to object to processing:** the right to object to processing aimed at performing a task carried out in the public interest either related to executing official authority or on the basis of a legitimate interest of the Controller or a third party, as well as the right to object to the processing of your personal data for direct marketing reasons, including profiling insofar as it is related to such direct marketing.

• **Right not to be subject to a decision based solely on automated processing,** including profiling producing legal effects affecting you or, similarly, that significantly affects you.

You may exercise your rights by sending a request to the Controller's e-mail address: privacy@irst.emr.it. The Data Controller will reply as soon as possible, and under no circumstances later than 30 days after your request.

9. AM I OBLIGED TO PROVIDE MY PERSONAL DATA?

The processing of your data is necessary in order to provide you with medical treatment, and refusal to give them could result in serious difficulties in providing you with adequate health care, exception made for urgent and/or legally required treatments.

10. HOW CAN I LODGE A COMPLAINT?

If you would like to lodge a complaint concerning the way your personal data are processed by the Controller or regarding the handling of a complaint you have lodged, you have the right to directly lodge a complaint with the Supervisory Authority as it is explained at www.garanteprivacy.it.

Signature (The Controller)

(Place and Date) _____,

Signature for acknowledgement (The Data Subject) _____